**ATHLETICS – Dragonfly Instructions**

**Step 1: Create Account**

Visit [www.dragonflymax.com](https://www.dragonflymax.com/) Click "Sign Up for FREE"

This step should only be completed ONCE. Join as parent account. Student-athletes will be added later.

**Step 2: Get Started**

Make sure you select **Georgia** and **North Forsyth Middle School** to be added to our database.

**SCHOOL CODE: 4MQP43**

Please enter all requested information accurately.

**Step 3: Fill Out Forms**

Click **Add a Child, Submit Paperwork** then **START!**

**Complete ALL forms electronically.** Insurance information is required.

Step 4: Upload Physical

You MUST upload both the Physical Examination Form AND Clearance/ Medical Eligibility form with physician signatures as well as the date of the exam for eligibility! Only these two (2) forms will be uploaded on to Dragonfly in separate sections. Select "Print Blank Document" to make sure you have the correct pages.

